



**Pacific Southwest District  
Lutheran Women's Missionary League  
MISSION GRANT APPLICATION INFORMATION**

**GUIDELINES FOR SUBMITTING GOSPEL OUTREACH MISSION GRANTS**

1. Grant should be in keeping with the mission and ministry of the Lutheran Women's Missionary League and the Lutheran Church-Missouri Synod.

2. Grant is to have a viable vision, mission and outreach plans that focus on sharing the Gospel.

**3. Grant money is to be administered and disbursed for work within the Pacific Southwest District LWML geographic area.**

4. Grant **cannot have been funded in the previous biennium** under its constituted, organizational name. (Different regions of a specific entity are considered as separate grants.)

5. Grant funding **cannot be concurrent with a national LWML grant.**

6. **Grant funding must be for an established entity, not an individual. Grants are not intended to fund salaries, living expenses, personal tuition or other expenses of an individual nature.**

7. **Grant should have funding for continued maintenance and support after LWML funding.**

8. Grant money must be used within the biennium for the specific purpose approved.

9. Application must have been cleared with the proposed grant administrator (the person who will pay for invoices/bills related to the Mission Grant after the grant money is received.)

10. Amount requested is suggested to be \$10,000 or less, in order for more grants to be funded.

11. **Grants are to meet the intention of the Gospel Outreach Mission Grant program as well as the above specific guidelines.**

12. Only one project may be submitted by an organization at a time; may not submit a request for a Multi-Cultural Mini Grant in the same biennium.

A. Gospel Outreach Mission grants are intended to help support grants that **focus on reaching people with the Gospel.**

B. This includes, but is not limited to, funding for equipment, supplies, printing, training materials, software, repairs, and other projects that will help people to see their need for a Savior, appreciate our Savior's love, and respond with faith to the relationship God offers them in Jesus.

C. Funding for partial scholarships may be acceptable when the scholarships benefit numerous students, helps an on-going program, is requested by the Lutheran church or school, is fully used within the biennium, and meets the above guidelines and intentions of the Gospel Outreach Mission grant program.

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**A. SUBMITTAL OF MISSION GRANT APPLICATION:**

1. Submit **one original and eight copies** of each Mission Grant Application to the Vice President of Gospel Outreach. **All signatures should be in blue ink on the original application. Please do not include any extraneous or supplemental items such as photographs, DVD's, or brochures.** Also, please do not place applications in binders, sleeves or folders. *Staple all copies and please no paperclips.*
2. Applications must be postmarked no later than September 15, of the odd numbered year. **Application sent via Email or FAX will not be accepted.**

**B. GRANT SELECTION PROCESS:**

1. Grants will be dated and checked to ensure that all necessary information has been included and that the guidelines have been followed.
2. Receipt of all grants will be acknowledged.
3. The Gospel Outreach Mission Grants Committee (composed of the Vice President of Gospel Outreach, committee members chosen by the Vice President of Gospel Outreach, and in an advisory capacity, the PSD LWML President, the two LWML Pastoral Counselors, and the LCMS PSD President) will:
  - A. Evaluate the grants for viability and integrity.
  - B. Eliminate applications that do not meet guidelines or the intention of the PSD LWML Gospel Outreach Mission Grant Program. **Due to the number of grants to be funded, a request for funds for a previously funded grant will not be considered.** Your grant must be self-sustaining after the grant is funded.
  - C. Submit the selected list of mission grants to Pacific Southwest District LWML Executive Committee and the Board of Directors for approval.
  - D. Prepare the ballot with the Gospel Outreach Mission Grants to appear on the Convention ballot.
4. Contact persons will be notified as to whether or not their applications will appear on the Convention ballot.
5. Project administrators for grants listed on the ballot will be notified as to whether or not their grant was approved for funding at the Convention. If approved, the grant administrators will receive information on how to obtain their requested funds. **If the grant administrator changes, please contact the VP of Gospel Outreach so that your funding request will not be held up.**

**6. Disqualification of applications (and approved projects):**

A. Campaigning organized or otherwise, for a proposed project, will result in that project being removed from the ballot.

**B. Incomplete/inaccurate applications and projects not meeting the guidelines or intended purpose of the Gospel Outreach Mission Grant program will be disqualified. This includes both proposed and previously approved projects.**

C. The Gospel Outreach Mission Grant Committee and the PSD LWML Board of Directors have sole authority to disqualify an application or approved project.

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**Format for submission of  
PSD LWML MISSION GRANT APPLICATION PROPOSAL**

**SAMPLE RESOLUTION** (This is an example, please use your own words in your resolution.)

**WHEREAS**, Christ has commanded us to reach out and teach all nations, and

**WHEREAS**, there is an ongoing need in our universities to reach International students, as most do not believe in Jesus Christ as their Savior, but wish to learn about Christianity and to study the Bible, and

**WHEREAS**, the Lutheran Church-Missouri Synod has encouraged such ministry, and

**WHEREAS**, Alleluia Campus Ministry is able to reach those students, therefore be it

**RESOLVED** that the Pacific Southwest District Lutheran Women’s Missionary League, assembled in convention in San Diego, CA, adopt as a mission project for the 2008-2010 biennium, the allocation of \$10,000 to Alleluia Campus Ministry to increase programs, such as Bible studies, worship, and outreach materials, to bring these students to a saving knowledge of Jesus Christ.

**First WHEREAS** states the goal citing the Biblical basis for the project.

**Second WHEREAS** states the need for the project.

**Third WHEREAS** states further need.

**Fourth WHEREAS** briefly summarizes the previous segments.

**RESOLVED** states specifics of the resolution.