

CRITERIA FOR SHORT TERM MISSION GRANTS

Lutheran Women's Missionary League Pacific Southwest District

LWML Mission Short Term Mission Grants, up to \$1000 per grant, should:

- focus on extending the ministry of the Word
- be current and ready for implementation within the current biennium
- be well documented, include amount of funds requested, use of funds, and if requesting partial funding, list the amount and source of additional funds
- fit into the plans and projections of the LCMS and LWML

WHO MAY SUBMIT A PROPOSAL?

1. Short Term Mission grant proposals may be submitted by individual LWML members, local LWML groups, LWML zones, and LCMS districts.
2. Generally, four years must elapse between accepted proposals from a previously funded person or organization.
3. Grant proposals which come from Lutheran organizations not directly submitted by an LCMS district or LCMS board must have a cover letter from an LWML group, zone, or member.

WHAT IS THE PROCEDURE FOR SUBMITTING A SHORT TERM MISSION GRANT PROPOSAL?

1. Call or email the Vice President of Gospel Outreach as soon as possible to ensure that the grant proposal meets eligibility requirements and receive any help necessary in completing the process.
2. The proposal must include the following information
 - a. 100 word description of scope of mission grant or trip
 - b. Budget for trip and sources of funding
 - c. Clear explanation of how God's word will be proclaimed during the trip
 - d. Signature and complete contact information (name, address, phone, email) of the person(s) applying for the grant.
 - e. Letter of recommendation from the pastor or chairman of the congregation of the person(s) applying for funds.
 - f. Send application via email or regular mail to LWML PSD VP of Gospel Outreach: Linda Koch, lwmlbutterfly@gmail.com, 11358 Acrux Dr., San Diego, CA 92126.

APPROVAL PROCESS

- Once the grant has been received and approved by the Mission Grants Committee, the VP of Gospel Outreach will advise the Executive Committee and Board of Directors of the application and prepare a motion for approval.
- Once the application has been approved by the Board of Directors, grant monies will be disbursed to the applicant.